

**Memorandum of Cooperation**  
**between**  
**University of Isfahan (Iran I.R.)**  
**and**  
**Institut Teknologi Sepuluh Nopember (Indonesia)**  
**On “Faculty Exchange”**

University of Isfahan, hereinafter referred to as UI, located at Hezar Jarib Street, Isfahan 81746-73441, Iran, represented by its President, Prof. Hossein Harsij, and Institut Teknologi Sepuluh Nopember, hereinafter referred to as ITS, located at Kampus ITS Sukolilo, Keputih, Surabaya, 60111 represented by its Vice Rector for Academic and Student Affairs, Prof. Dr. Ir. Adi Soeprijanto, M.T., agree to establish/continue/expand scientific collaborations upon the present Memorandum of Cooperation (MOC) under the following terms:

**1. Definitions**

The term "home" institution designates the university from which a faculty intends to attend a short teaching/research program, while the "host" institution refers to the university that accepts the faculty from the home institution.

**2. Purpose of the MOC**

- 2.1 This MOC seeks to establish distinct teaching/research affiliations and cooperation between ITS and the UI. The primary aim is to foster academic connections and deepen cultural understanding.
- 2.2 Faculty exchanges aim to provide faculties with the opportunity to undertake teaching/research programs at the host institution.
- 2.3 Collaborative exchanges involving faculty members and researchers aim to cultivate joint research endeavors.

**3. General Provisions**

- 3.1 Exchange faculties shall conduct themselves under the legal stipulations, regulations, and rules of the host institution during their residency.
- 3.2 Faculties will have access to university resources and engage in lectures.
- 3.3 Any costs incurred by accompanying spouses or dependents are the responsibility of the respective faculty.



3.4 This MOC is subject to the regulations and laws of the respective countries of both institutions.

3.5 The act of signing this MOC does not impose obligations on any of the parties. The terms and conditions of the exchange will be established and mutually agreed upon by the involved parties.

#### **4. Faculty Exchange Aspects**

4.1 Each participating university has the discretion to send faculty for exchange. The specific faculty exchange quota shall be determined through mutual agreement, with parity between the institutions and the number of exchange faculties and the corresponding support should be equal.

4.2 The duration of exchanges necessitates mutual consent from both institutions. Upon completion of the term of exchange, exchange faculties are required to return to their home institution. The approval of both institutions is necessary for any form of extension to the exchange duration.

#### **5. Financial Obligations**

5.1 Faculties are responsible for covering costs related to transportation, meals, insurance, medical expenses, visa fees, and personal expenditures.

5.2 Home institutions are responsible for ensuring that faculties possess the necessary financial capability to fulfil their obligations.

#### **6. Accommodation Provisions**

6.1 The host institution may cover costs of accommodation facilities to the faculties depending on availability of agreed funds support.

6.2 The responsibility for overseeing the implementation of the teaching or research mobility plan and resolving any issues lies within the purview of the designated responsible parties.

#### **7. Exchange of Faculty Members and Researchers**

The potential for reciprocal exchanges involving faculty members and researchers is acknowledged, with specific terms subject to subsequent negotiation and alignment with institutional protocols.

#### **8. Effective Date and Duration**

8.1 This MOC will become operational upon the completion of the necessary legal procedures as per respective national and institutional requirements. The agreement will remain valid for 5 (five) years. Any modification or termination requires a written notice period of two months in advance.

8.2 This MOC has the potential for renewal after its expiration, subject to the mutual agreement of the parties involved. To initiate renewal, both parties should provide notification to the other party three months before the expiration date.

8.3 Termination or expiration of this MOC will not interrupt or affect any ongoing or commenced



exchanges. Ongoing exchanges will continue to be valid and will be governed by the terms and conditions outlined in this MOC or as mutually agreed upon by the parties.

**9. Designated Contact Persons**

To oversee the implementation of the stipulated conditions and activities within this MOC, as well as those mutually agreed upon by the parties subsequently, each party designates a responsible contact person.

The University of Isfahan's designated contact person is [isco3.ui@gmail.com](mailto:isco3.ui@gmail.com) and the counterpart from ITS is [international@its.ac.id](mailto:international@its.ac.id)

**10. Dispute Resolution**

In the event of any disputes, efforts will be made to reach an amicable resolution. If the matter persists, it will be referred to the arbitration committee, with each party being represented.

**11. Languages and Signatories**

This MOC is written in English in two copies, each carrying equal validity.

**12. Authorized Signatories**

On behalf of the University of Isfahan

Prof. Hossein Harsij

President  
on behalf

Date: 31.08.2024

On behalf of Institut Teknologi Sepuluh Nopember (ITS)

Prof. Dr. Ir. Adi Soeprijanto, M.T.  
Vice Rector for Academic and Student Affairs

Date: .....